

PARENTAL INVOLVEMENT CHECK LIST

- ☐ **LEA POLICY – An LEA may receive Title I funds only if such agency implements programs, activities, and procedures that involve parents in meaningful consultation for planning and implementation.**
- ☐ **Parent Involvement shall be planned and implemented with meaningful consultation with parents.**
- ☐ **WRITTEN POLICY**
 - ☐ **Shall develop a written policy jointly with, agreed on with, and distributed to parents of participating children**
 - ☐ Incorporate the policy into the Title I plan and describe:
 - ☐ Parent involvement in joint plan development
 - ☐ LEA coordination, technical assistance and support to schools in planning and implementing effective parent involvement activities
 - ☐ LEA build capacity for strong parent involvement (see handout, “Building Capacity For Strong Parent Involvement”)
 - ☐ Coordination and integration of parent involvement strategies with other state and federal programs
 - ☐ Involvement of parents annually in evaluating the content and effectiveness of the parent involvement policy
 - ☐ Parent involvement in school activities
- ☐ **1 % ALLOCATION - The LEA shall set aside 1% of agency allocation for parent involvement if allocation is above \$500,000.**

☐ **PARENT INPUT - Parents shall be involved in the decisions regarding expenditure for parent involvement activities.**

☐ **SCHOOL POLICY - Each school served shall develop a policy (Sec. 1118, b, 1) similar to the LEA policy to be made available to the local community and to be updated periodically.**

☐ Schools may amend current policy to reflect these requirements

☐ Any comment from parents not satisfied with this policy must be submitted with the title I Plan

☐ **PARENT POLICY INVOLVEMENT - (SEC. 1118, c)**
Each school shall:

☐ Convene an annual meeting for parents (SEC. 1118, c, 1)

☐ Provide flexible meeting schedules (SEC. 1118, c, 2)

☐ Involve parents in all issues regarding Section 1118

☐ Provide parents with:

☐ Timely information

☐ Information about curriculum, assessment and proficiency levels

☐ Regular parent meetings

☐ Include parent comments regarding Schoolwide programs

☐ **School-Parent Compact - (Sec. 1118, d) Each school shall jointly develop with parents a school-parents compact that outlines how parents, the entire staff, and students will share the responsibility for improved student achievement and the means by which the school and parents will build and develop a partnership to help students achieve the state's high standards.**

- ☐ **The Compact shall: (Sec. 1118, d)**
 - ☐ **Describe school's responsibility**
 - ☐ **Describe parents' responsibility**
 - ☐ **Address importance of communication between teachers and parents through:**
 - ☐ **At least an annual Parent-teacher conference in elementary schools that includes discussion about how the compact relates to individual achievement**
 - ☐ **Frequent reports to parents on their children's progress**
 - ☐ **Reasonable access to staff, opportunities to volunteer, and Observe classroom activities.**

☐ **BUILDING CAPACITY FOR PARENT INVOLVEMENT -**
To ensure effective involvement of parents and to support a partnership among the school, parents, and community; the school and LEA-

☐ **Shall provide assistance to parents in understanding state's academic content standards, state and local academic assessments, state student academic achievement standards, and how to monitor a child's progress and work with educators to improve achievement.**

☐ **Shall provide materials and training to help parents work with their children to improvement achievement**

☐ **Literacy Training**

☐ **Using Technology**

☐ **Shall educate all staff with the assistance of parents, in the value of parent involvement and**

☐ **How to reach out to parents**

☐ **How to communicate with parents**

☐ **Work with parents as equal partners**

☐ **Implement and coordinate parent programs**

☐ **Build ties between parents and school**

☐ **Shall to the extent feasible, coordinate and integrate parent involvement programs and activities with other state, federal and local programs**

☐ **Shall ensure that information provided to parents in an understandable format**

☐ **May involve parents in developing staff training**

☐ **May provide literacy training from these funds**

☐ **May pay reasonable and necessary expenses of parents**

☐ **May train parents to enhance the involvement of other parents**

- ☐ **May arrange school meeting at a variety of times to maximize parental involvement**
- ☐ **May adopt and implement model approaches to parent involvement**
- ☐ **May establish a district wide parent advisory council**
- ☐ **May involve community-based organizations in parent activities**
- ☐ **Shall provide such reasonable support requested by parents**